

# WROCKWARDINE PARISH COUNCIL

Admaston House, Wellington Road, Admaston, Telford, TF5 0BN  
Tel: 01952 897355  
Mobile: 07842 158615

To all Councillors

## PARISH COUNCIL MEETING

You are hereby summoned to attend the **Annual Meeting of Wrockwardine Parish Council** at **Admaston House** on **Wednesday 15<sup>th</sup> May 2019** at **7.30 p.m.** The business to be transacted at this Council meeting is on the Agenda below

Dated this: **8<sup>th</sup> May 2019**

Signed: **Julia Hancox**  
Clerk to the Council

**Members are asked to attend in good time to allow time to sign their Declaration of Acceptance of Office prior to the meeting.**

## AGENDA

1.	<b>Welcome</b>
2.	<b>Election of Chair</b>
3.	<b>Apologies for absence</b>
4.	<b>Chair's Declaration of Acceptance of Office</b>
5.	<b>Election of Vice Chair</b>
6.	<b>Declaration of Interests &amp; Dispensations</b>
7.	<b>Vacancies in the Office of Parish Councillor</b> Admaston & Bratton Ward - 5 vacancies
8.	<b>PUBLIC SESSION [maximum 15 minutes]</b> <b>Borough Councillor's Report</b>
9.	<b>To confirm and agree the Minutes of the Meeting held on 10<sup>th</sup> April 2019</b>
10.	<b>Committees/Working Groups</b> F&GP Committee Traffic Working Group
11.	<b>Representation on Outside Bodies</b> Wrekin Area Committee (2) Admaston House Trust Quarry Liaison Group
12.	<b>Meetings of the Council</b> To approve the dates, venue and frequency of meetings [Council meets on the 2 <sup>nd</sup> Wednesday of the month except August when no meeting is held, alternating between Admaston House and Wrockwardine Parish Hall]
	<b>Councillor Training</b>
13.	<b>Planning Matters</b> a) To consider applications and receive permissions and refusals b) Local plans awareness
14.	<b>Parish Matters</b> a) RoSPA Inspection b) Allotments c) Parish Newsletter & Communications d) Reports on Local Meetings

# WROCKWARDINE PARISH COUNCIL

	e) Public Pride f) War Memorial g) Admaston Green Track
<b>15.</b>	<b>Finance</b> a) Accounts for payment – list & cheques <b>TO BE TABLED</b> b) Bank reconciliations <b>TO BE TABLED</b> c) New signatories d) Internal Audit Report e) AGAR
<b>16.</b>	<b>Review of Standing Orders &amp; Financial Regulations</b>
	<b>Updating Risk Assessments &amp; other documents</b>
<b>17.</b>	<b>Traffic Matters</b>
<b>18.</b>	<b>Correspondence</b>
<b>19.</b>	<b>To note the date of the next meeting</b> Members are asked to note that the next meeting on <b>Wednesday 12<sup>th</sup> June 2019</b> at <b>Wrockwardine Parish Hall at 7.30p.m.</b>

# WROCKWARDINE PARISH COUNCIL

The Chair respectfully reminds that planning applications can be inspected prior to the meeting when the Clerk will be in attendance from 7p.m

## Planning Report

### Applications:

**1. To consider the following applications:**

TWC/2019/0356	Photovoltaic Solar Farm, Charlton	Siting of 1no. storage container	Respond by 24/5/19
TWC/2019/0333	Rivendell House, Bratton Road, Bratton	Conversion of existing loft space	Respond by 17/5/19

**2. To consider applications received after the date of the agenda**

**3. Permissions:**

None received

**4. To receive any permissions after the date of the agenda**